

## ABU LIBRARY COMPLEX BULLETIN



**MONTHLY BULLETIN** 

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## ABDULLAHI MUHAMMAD PUBLIC LIBRARY. (AMPL)

The Abdullahi Mohammed Public Library (AMPL) is a family oriented public institution that provides services to every category of user. It is located near the North Gate of the ABU Main Campus. The objective of setting up of the library is to cater for the Ahmadu Bello University community, the general public in Samaru and the surrounding villages. It is also to serve as a training ground for the students in Department of Library and Information Science of the University. It is open to all staff members of the University.

The Library is divided into four sections: the Adult section, the Children section, the Practical section and the E-Library section. Most of our customers are staff of A.B.U. Demonstration secondary school students and students from neighboring secondary schools including adults and young people from Samaru/Zaria vicinity. The collection of the library is similar in every respect to that of a typical public library collection. The adult section of the library has four (5) divisions which consist of Circulation, Reserve, Technical service Serial and Reference Divisions while the Children Section is stocked with books and other information resources for children within the age range of 3 - 13 years, and the E- library provides online information resources and database for all categories of users.

The public library, among other things promotes information dissemination in the community,

supports education at formal, informal or self education, levels encourages creativity, personal development in the community and promotes lifelong learning. Also, the library provides services that every public library provides for people who go there to seek information. In order to facilitate access and use of these resources by the users, the library renders the following services:-

Customer Service: - In order to meet the needs of customers and communities, public library staff must have a service-oriented attitude. Service is the key to success for every public library. "Customer satisfaction is the only one thing that counts."

Reference Service: - Reference service is the personal assistance given by trained library staff to individuals in search of information. Through a reference interview, library staff finds out exactly what the customer needs and connects the customer with the resource where that information can be found. Resources include information found in print, non-print such as videos, and electronic formats such as electronic databases and the Internet.

**Serials Service:** - Customers consult can the journals, news papers and other periodicals in the library

**Sit Out Reading:** - We provide sit out reading for library customers. They are expected to bring out their reading materials and seat outside the library to read.

- We provide community development service which helps the librarian to improve examination outcome among secondary schools. Which include free teaching and coaching for JAMB, WAEC, NECO and Post UTME.
  - Selective Dissemination of Information.
  - We also organize book club every holiday.
  - We provide Internet services and technical service.



Children's section



Adult section

## Rules Governing the Use of Abdullahi Muhammad Public Library

- 1. Materials may be checked out with a valid parent identity card.
- 2. Each borrower is financially responsible for loss or damage to any material checked out on his card. Parents are responsible for all materials on their children's cards.
- 3. Borrowed materials must be returned within the proper loan period. Fines will be assessed for materials returned after the loan period has expired.
- 4. Limits on number of materials and limits on number of renewals vary.
- 5. Borrowing privileges may be suspended or revoked by the librarian for violation of existing rules and regulations.
- 6. Refunds will no longer be given when lost and paid materials are found and returned.
- 7. Library cards must be presented for client.
- 8. Client must use only their own library cards.
- 9. Children under the age of thirteen must be supervised and within visual contact of a

- library staff at all times while they are using the library.
- 10. Bags are not allowed into the library.
- 11. Phone must be put on silent and no talking is allowed inside the library.
- 12. Food and beverages are not allowed



E- Library

## STAFF OF THE MONTH



Mr Labaran Bala Kuje is one of the experienced staff in AMPL. He obtained a Diploma in Library and Information Science in 2003 in A.B.U Zaria. He is a technical librarian and his knowledge in the processing and handling of library resources is exceptional. He has been an outstanding personality in his library duties since he assumed work in the Abdullahi Muhammad Public Library. As such he deserves this recognition.