



Reference & Information Services Division (RISD)

The Reference and Information Services Division (RISD) is charged with the responsibility of assisting customers in their search for information in various subject areas within and outside the library using both the manual catalogue and OPAC.

The Division is responsible for addressing customers' ever-changing remote and physical information inquiries using myriad techniques, skills and knowledge, in addition to sustaining perpetual relationship between customers and the conventional and non-conventional information resources in the library and beyond through instructional and informational processes for their maximum exploitation in teaching, learning and research. In order to facilitate access and use of these resources by the users, the division is divided into three distinct units, namely:-

QUERY DESK UNIT

The query desk unit of the division is manned by professional librarians who guide users on how to access library materials, advice on library collections and services.-The unit also provides

- Ready reference information services.
- Directional reference information services.
- Readers' advisory services.
- Research information services.
- Answers to all kind of queries.
- Shelving of consulted and information resources.
- Shelve reading.

- Statistics of consulted information resources.



The Query Desk.

CATALOGUING UNIT

This unit provides service to library users through creation, maintenance, and improvement of the intellectual contents of the Online Catalogue to as high a standard as is feasible within the University Library complex.-through

- Teaching users how to use the library catalogue card/ online public access catalogue (OPAC) to locate information resources in the library
- Assisting and providing instructions (formal or informal) in the use of library and its resources.
- Provision of orientation to users.
- Assisting user once in their search for information.



The Library Catalogue

ONLINE REFERENCES INFORMATION SERVICE UNIT

The Unit

- Assists in the identification and selection of resource relevant to particular information need.
- Provides online information service through the use of social media.
- Answers remote and physical users' information inquiries.
- Provides Database search service.

- Provides readers advisory service
- Creates online reference and information service awareness.
- Maintains online users service records.
- Participates in training of student on industrial attachment.

RULES GOVERNING THE DIVISION

- Users are to come in with loose sheets of paper only.
- Resources are strictly to be consulted within in the division.
- Answering and making calls is prohibited.
- Users must maintain absolute silence.
- Users can make photocopies of relevant pages only within the library and under the supervision of the reference staff.
- Users are not allowed into the ready reference room as it is strictly for staff only.
- Open reference shelves can be freely browsed by users.

PRE - CONVOCATION EXHIBITION

In an effort to create awareness of the performances and achievements of centres of excellence, KIL mounted an exhibition of the seven ABU centres of excellence mark to the 41st convocation ceremony.



The above picture shows the chancellor and special Guest of honor (Comrade Hassan Sumonu) assisted by University Librarian during the cutting of tape to unveil the exhibition. The vice chancellor sited applauding the session.



Representatives of the various centres of Excellence at the just concluded Pre convocation Exhibition @ KIL



The Chancellor, Vice – Chancellor, Special Guest of Honour (Comrade Hassan Sumonu) and the University Librarian listening to one of the Centre Head with rapt attention at Pre convocation Exhibition in KIL

STAFF OF THE MONTH



Mallam Halilu Sani Shuaibu

Mallam Halilu Sani Shuaibu is a staff of Reference and Information Service Division in Kashim Ibrahim library. He is an assistant librarian by rank and also a very dedicated, hardworking and reliable staff. To most people Mallam Halilu is an embodiment of humility. He performs all assigned duties with joyful and cooperative disposition. This recognition is well deserved.